



BUSINESS SCHOOL

MASTER IN MANAGEMENT

FACT SHEET FOR EXCHANGE STUDENTS

2016-2017



affiliated to



EUROPEAN IDENTITY
GLOBAL PERSPECTIVE

The World's First Business School (est. 1819)

ESCP EUROPE AT A GLANCE



- **Five ESCP Europe campuses**
in Berlin, London, Madrid, Paris, Turin and Warsaw
- The World's First Business School (est. 1819)
- **100 academic alliances** worldwide
- **Triple accredited:** EQUIS, AMBA, AACSB
- Regularly ranked among the world's best business schools
- **4,000 students** in degree programmes representing **90 different nationalities**
- **5,000 high-level** participants in customised training programmes and executive education
- **More than 130 research-active professors** representing over **20 nationalities**
- **120 affiliate and visiting professors**, and more than **700 practitioners and experts**
- **45,000 active alumni** in more than **150 countries worldwide**

EXCHANGE PROGRAMMES OFFERED



PROGRAMME TITLE

Master in Management

PROGRAMME LEVEL

Graduate/Masters

PROGRAMME(S) TYPE

Exchange Programme (1 or 2 semesters)
Dual Degree

LANGUAGE(S) OF INSTRUCTION

French and English

LANGUAGE COURSES AVAILABLE

- Exchange students may enrol upon arrival in a weekly French class, at no additional cost. In this case, they must take a French test on the welcome day to evaluate their language level. The course is 2 hours per week, and is for credit (2,5 ECTS credits). French classes for beginners are offered except during the summer semester.
- Dual degree students are required to take 4 hours of French lessons per week for 2 semesters.

COURSES OFFERED TO EXCHANGE STUDENTS

30 hours and 15 hours electives

Specialisations (for Dual Degree or graduate-level students only)

Prerequisites : Depend on the course. Students interested in taking Finance courses should already have a strong background in finance.

Exchange students and Dual degree students must register for their courses online (through the school intranet). Detailed dates for online registration will be provided, when available.

For Dual degree students, the course choice must take into account the prerequisite and core courses previously validated.

ESCP Europe organises a special seminar for exchange students:

“Transcultural adaptation and learning skills”.

It will be mandatory starting September 2016 and is worth 6 ECTS credits.

Students will be automatically registered for this seminar.



EXCHANGE STUDENT APPLICATIONS



APPLICATION REQUIREMENTS

No GMAT, GRE or similar test is required.

Language Requirements:

We require the exchange students to speak fluent English or fluent French in order to have no difficulties to take the management courses taught in French and in English.

As the exchange students will integrate into our Master in Management Programme, they will be studying with French and International students who are generally 21 to 24 years old. We would advise you to nominate students who are between the ages of 20 and 28.

SUPPORTING DOCUMENTS REQUIRED FOR APPLICATION

- Curriculum Vitae (in French or in English)
- Cover letter, stating the motivation for studying at ESCP EUROPE (in French or in English)
- Transcripts of previous years at the university
- Proof of proficiency in French, if a student wishes to take management courses in French.
- Copy of passport or ID card

NOMINATION DEADLINES (FOR EXCHANGE STUDENTS)

Fall semester (September to December): 25 March 2016

Spring semester (January to May): 30 September 2016

Summer semester (June to mid-July): 10 March 2017

STUDENT APPLICATION DEADLINES (FOR EXCHANGE STUDENTS)

Fall semester 1st April 2016

Spring semester 7 October 2016

Summer semester 17 March 2017

ACADEMIC CALENDAR (Tentative Dates)



FOR EXCHANGE STUDENTS

FALL SEMESTER

- 5 September 2016 – 9 September 2016
(Orientation week: compulsory)
- 12 September 2016 – 9 December 2016 (classes)
- 12 December 2016 – 16 December 2016
(final exams for specialisations)

SPRING SEMESTER

- 9 January 2017 – 13 January 2017
(Orientation week: compulsory)
- 16 January 2017 – 14 April 2017
(classes)
- 17 April 2017 – 28 April 2017
(final exams for specialisations)

SUMMER (IF APPLICABLE)

- 5 June 2017 - 7 July 2017

FOR DUAL DEGREE STUDENTS

FALL SEMESTER

- 29 August 2016 – 2 September 2016
(Orientation day + Intensive French course)
- 5 September 2016 – 7 September 2016
(Mandatory school seminar-Research Methods)
- 17 September 2016 – 9 December 2016
(classes)
- 12 December 2016 – 16 December 2016
(final exams for core courses and specialisations)

SPRING SEMESTER

- 9 January 2017
(Orientation day for new DD students)
- 16 January 2017 – 22 April 2017
(classes)
- 24 April 2017 – 28 April 2017
(final exams for core courses and specializations)

The Business in Europe seminar will take place during the Spring semester – the dates shall be confirmed later.

The Career Fair will be held in January 2017

SUMMER (IF APPLICABLE)

- 5 June 2017 - 7 July 2017

GRADING SYSTEM (European Credit Transfer System)



ECTS grade	A	B	C	D	E
Grade distribution (EU recommendation)	10%	25%	30%	25%	10%

Please note that the ECTS grades depend on the results of the whole class through our 5 campuses on each specific course. For example, for one specific course, the grade shows the student's performance as compared with the average grade of the class, the average grade of the students on the Paris campus and the average grade of the students on all the ESCP EUROPE campuses.

CREDIT SYSTEM/WORKLOAD

The normal workload for an ESCP Europe student is 20 ECTS per semester. The maximum workload authorized is 180 hours (=24 ECTS) per semester, which is a maximum of 6 courses x 30 hours (excluding French language courses and the compulsory exchange student seminar "Transcultural adaptation and learning skills seminar").

The minimum workload for a visiting student is 90 hours (12 ECTS) per semester (excluding French language courses and the compulsory exchange student seminar "Transcultural adaptation and learning skills seminar").

Summer semester = a maximum of 12 ECTS

Dual Degree students must complete 50 ECTS within two semesters at ESCP Europe.

PER SEMESTER	ECTS
1 advanced management elective course of 30 hours (10 weeks)	4 ECTS
1 introductory management elective course of 15 hours (5 weeks)	2 ECTS
Specialization of 120 to 150 contact hours	20 ECTS or 24 ECTS
Transcultural adaptation and learning skills seminar	6 ECTS

OTHER IMPORTANT INFORMATION

Dual degree students are required to attend school seminars (one in September which deals with the research project methods and a second during the Spring semester, which deals with Business in Europe. The exact dates will be announced in the Fall).

Tandem Programme/Buddy system

Tandem learning involves two people with different mother tongues working together to improve their foreign language skills and intercultural awareness. At ESCP EUROPE, the Tandem Programme aims to enhance socialization processes and to facilitate integration of different student populations on the Paris Campus.



OTHER USEFUL INFORMATION



VISA INFORMATION/LINK

If you are a citizen from the EU region you don't need to apply for a VISA

For Non- EU citizens:

- If studying at ESCP Europe **for a semester or more**, students need a "VISA VLS-TS" long séjour pour études (extended stay study Visa with residence permit). Valid for more than 90 days to 1 year.*
- If studying at ESCP Europe **for the summer Programme**, students need a "VISA DE COURT SEJOUR" (short-stay study Visa). Valid for only 90 days.

ATTENTION !!! It is your responsibility to check with the nearest French Embassy/Consulate for the latest VISA information

Exchange students **should not enter** France with a Tourist VISA

** To apply for an extended stay study Visa VLS-TS in a country where a CEF (centre pour les études en France) procedure is in force, you must go through the CEF procedure (also known as "Pastel"). Application online: <http://www.campusfrance.org/en/page/a-country-using-cef-procedure>*

HOUSING

ESCP EUROPE has no accommodation on-campus. However, the school has an agreement with a student residence called "Le Vivaldi". The Residence is about 35 minutes away by metro and there is a direct bus from the residence to the school which takes about 25 minutes. Rent is currently 794 euros for a 20 to 25 sq meter studio and 737 euros for 15 to 19 sq meter studette (all equipped with a bathroom and a small kitchen). Rent includes electricity, water and heating. Students need to buy their own dishes and linen.

Students can also apply for accommodation at the Cité Universitaire Internationale: www.ciup.fr

They can also choose to look for a private flat. However they should be aware that it is very difficult to find a flat in Paris for a short term rental.

Students can regularly check for accommodation ads published on the school intranet as well as the Facebook group "ESCP Rents - Paris Campus".

COST OF LIVING

Transport 67.10 € per month ("Navigo pass" for the metro, buses, RER within Paris)

Health insurance around 215 € (once per academic year)

Accommodation Between 600 € and 1000 € per month (depending on the choice of accommodation for a single occupancy)

Food around 300 € (Lunch at the school canteen costs around 75 € per month)

Mobile phone 10-40 € for a monthly contract

OTHER USEFUL INFORMATION



FEES

No academic fees for visiting students.

Registration fees for dual degree students: 770 € per year until graduation / Tuition fees for dual degree students: please refer to the exchange agreement signed by your institution and ESCP Europe.

HEALTH INSURANCE

Medical coverage is **mandatory** in France. All students have to register with the French Student social security (215 euros in 2014-2015, price subject to change), except if:

- they are EU nationals : they can benefit from the French Social Security by providing their European Health Insurance Card (EHIC), which they must obtain from their health insurance centre before leaving their home country. They will be required to show a copy of this form upon arrival.
- they have a French government scholarship, such as a bourse Eiffel or Bourse CROUS
- they are over 28 years old. They cannot register for French Student medical coverage. They must show proof of medical coverage from their country.

French student medical coverage covers sickness, hospital and accident costs. It reimburses 70% of expenses (however, dental and optical care are minimally covered).

Students will be asked to show proof of insurance, covering them for the risks of civil liability, repatriation and individual accident, medical expenses abroad.

IMPORTANT:

Students will be asked to show proof of insurance, covering them for the risks of civil liability, repatriation assistance and individual accidents, medical costs abroad. It is **mandatory** for all students.



CONTACTS



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<http://www.escpeurope.eu/>

<http://www.escpeurope.eu/visitingstudents>

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