

FACT SHEET FOR EXCHANGE STUDENTS



Frankfurt School
of Finance & Management

UNIVERSITY

Name Frankfurt School of Finance & Management
Location Frankfurt am Main, Germany
About Frankfurt School of Finance & Management is a research-led business school accredited by AACSB International, AMBA and EQUIS. Frankfurt School offers a wide variety of academic and educational programmes in finance, economics and management. This includes bachelor's and master's degrees, various MBAs, a doctoral programme, executive education, certified courses of study, open seminars and training courses for professionals, vocational training seminars as well as workshops. The faculty's research explores prevalent topics in business, management, banking and finance. Frankfurt School experts also manage advisory and training projects in emerging markets and developing countries, especially those related to microfinance and renewable energy finance. Frankfurt School's Master of Finance programme is the only German master's degree in Finance to appear in the current Financial Times (FT), and is currently ranked 31st as of June 2018. The FT ranks Frankfurt School's Master in Management 28th worldwide.

Departments

- Finance
- Management
- Economics
- Philosophy & Law
- Accounting

Frankfurt School website <http://www.frankfurt-school.de>
International Office website <http://www.frankfurt-school.de/home/about/international-office.html>

ACADEMIC CALENDAR*

BACHELOR

MASTER

Winter semester 2019/2020	01 September 2019 - 31 January 2020	01 September 2019 - 31 January 2020
Lectures begin	02 September 2019	26 August 2019
Examination Period I	19 October - 26 October 2019	28 October - 02 November 2019
Lectures End	14 December 2019	14 December 2019
Examination Period II	14 December - 21 December 2019	16 December - 21 December 2019
Summer semester 2020	01 February 2020 – 31 August 2020	01 February 2020 – 31 August 2020
Lectures begin	03 February 2020	27 January 2020
Examination Period I	21 March - 28 March 2020	30 March - 04 April 2020
Lectures End	23 May 2020	16 May 2020
Examination Period II	23 May - 30 May 2020	18 May - 23 May 2020

Orientation The International Office offers an "International Student Orientation" where students are provided with useful information concerning the study programmes, taken on a tour of Frankfurt School's campus, shown the Online Campus system, and informed of other important things they need to know during their study period with us. Please note that the orientation is mandatory for all bachelor and master exchange students.

Dates Winter semester 2019/20: 22 / 23 August 2019
 Summer semester 2020: 23 / 24 January 2020

*Dates are subject to change.

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APPLICATION PROCEDURE

Nomination & Deadlines

Nomination deadline summer semester: 01 October
Application deadline summer semester: 01 November
Nomination deadline winter semester: 15 April
Application deadline winter semester: 15 May

We will only accept nominations through our Mobility Online tool. If your school has not yet set up an account for nominations to FS, please contact the FS International Office.

If students need to apply for a visa, we strongly recommend that they submit their application in April / October.

Academic Requirements

Students should have studied for at least two years in a business or economics related programme to enrol in our bachelor programme. To enrol in our master programmes, students need to have finished their undergraduate studies and should have studied at least one semester at graduate level.

Required documents

- Proof of English proficiency and/or proof of German proficiency (see requirements below)
- Transcript of Records (official, stamped and signed)
- Bachelor degree (for master students only)
- Passport copy (valid for the full semester)
- Biometric photograph (passport style)
- Proof of international health insurance (see requirements below)

All documents have to be submitted in the online application.

The link will be sent out by the International Office after the student has been nominated.

LANGUAGE

Language requirements

All master programmes and all advanced study phase modules of the bachelor programme are fully taught in English. The English language requirements for both the bachelor and master programme are as follows:

- TOEFL IBT 90, IELTS 7.0 or equivalent
- If the study programme at the home university is taught completely in English, a confirmation from the study advisory is also accepted.
- Students only need to provide proof of German proficiency if they want to enrol in the German-taught modules offered in the first four semesters. In this case the B2 level is required.
- Frankfurt School offers optional German language classes during the semester to all international students (free of charge). Students receive 6 ECTS for successful participation. If the student wishes to sign up, a language test will be sent out before the beginning of the semester. Based on the results and availability, students will be placed in the level of German that meets their language proficiency.
- Frankfurt School also offers a one month intensive German language class in August, before the start of the winter semester (Please inquire for fees beforehand).

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MODULES

Modules available to exchange students

Bachelor programme:

All modules from the 6th and 7th semester of the bachelor programme are eligible for exchange students. Please note that most of these modules are taught in English. The module catalogue is available at the International Office before the start of the selection period. If students wish to take German-taught modules, they might consider choosing modules from the first four semesters of the bachelor programme.

Master programmes:

Most of the master modules are open to exchange students (subject to availability, no guarantees may be given). The module catalogue is available at the International Office before the start of the selection period. Please note that the master programmes are completely taught in English.

Module selection

Module selection is done via the FS Online Campus before the start of the semester. Add/drop is possible before the start of classes.

Academic Load

Exchange students can take a workload of up to five modules (30 ECTS) per semester (including a German language course if selected). The minimum workload is one module.

Transcripts

The transcript of records is available online for the students. It will only be sent to the International Office of the home university upon request.

ADDITIONAL INFORMATION

Student Visa (compulsory for non-EU students)

- Dependent on requirements from the German embassy of the student's home country. Students need to contact their local German embassy.
- The visa must also be valid for the orientation days before the start of the semester.

Insurance (compulsory)

Students must obtain a health insurance that equates to German public health insurance. The amount covered by the insurance cannot be limited and has to cover the entire official semester period. Travel insurances are not accepted in any case. During the International Student Orientation a mandatory insurance check is done. If the insurance is not sufficient (please refer to the health insurance info sheet for details), the student must sign up for a German insurance (approx. 90 EUR per month).

Housing

Frankfurt School has its own student dormitories next to the campus. Due to limited availability, not all students can be guaranteed a room in the FS Dorms. For further information, please check out our website: <https://www.frankfurt-school.de/en/home/about/campus/dorms>

RMV-Ticket

All students enrolled at FS need to purchase the RMV public transport ticket (approx. 215 EUR per semester).

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INTERNATIONAL OFFICE CONTACT INFORMATION

Contact details
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