

Fact Sheet Student Exchange 2017/18



University Information	
University	Zurich University of Applied Sciences (ZHAW) Website: www.zhaw.ch/en Number of Students: 17'600 (in degree programs and continuing education)
Business School	School of Management and Law (SML) Website: www.zhaw.ch/en/sml/ Number of Students: 6'175 (in degree programs and continuing education)

Exchange Contact Information	
International Relations	
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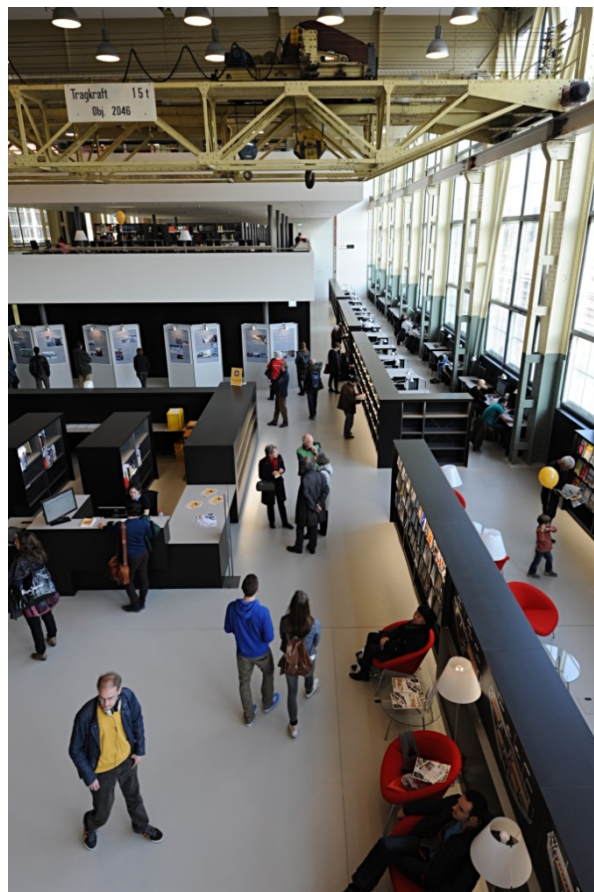
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Incoming Exchange Coordinator Europe	Natalie Covos natalie.covos@zhaw.ch Phone: +41 (0)58 934 73 05
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Academic Calendar and Application Procedure							
Structure of Academic Year	<p>Fall Term 2017/18 (compulsory) Orientation Week: September 11 – September 15 Start of Instruction: September 18 Semester Break: December 25 – January 12 Exam Period: January 15 – February 2</p> <p>Spring Term 2018 (compulsory) Orientation Week: February 12 – February 16 Start of Instruction: February 19 Semester Break: May 28 – June 8 Exam Period: June 11 – June 29</p>						
Nomination & Application	The nomination from the home institution is required. The home coordinators will thereafter receive all application documents which must be submitted by the application deadline below.						
Deadlines	<table border="1"> <tr> <td>Nomination deadline</td> <td>Fall Term: April 30</td> <td>Spring Term: September 30</td> </tr> <tr> <td>Application deadline</td> <td>Fall Term: May 15</td> <td>Spring Term: October 15</td> </tr> </table>	Nomination deadline	Fall Term: April 30	Spring Term: September 30	Application deadline	Fall Term: May 15	Spring Term: October 15
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Language Requirements (English and/or German)	<p>The expected skill level is B2+ (European Framework). The official proof of language ability in English (or German) is required. The ZHAW SML accepts the following certificates:</p> <ul style="list-style-type: none"> • TOEFL 550 PBT / 79 iBT • Cambridge Advanced • IELTS 6.5 • BEC Higher • Official confirmation letter of language proficiency from home institution • Successfully completed International Baccalaureate (IB) diploma in English 						
Course Registration	<p>The study proposal must be submitted along with the application form and serves as a pre-registration.</p> <p>The final course registration will take place during the Orientation Week.</p> <p>Add/Drop period: first week of classroom instruction</p>						
Expected Arrival Date	At least one day before the beginning of the Orientation Week						

Academic Information	
Languages of Instruction	German and English
Bachelor's Degree Programs	<p>Business Administration with majors in</p> <ul style="list-style-type: none"> • General Management • Banking and Finance • Accounting, Controlling, Auditing • Risk & Insurance • Economics and Politics <p>Business Law</p> <p>Business Information Technology</p> <p>International Management</p>
Course Offer for Incoming Students	<p>Incoming Students can attend courses from any degree program.</p> <p>Some courses in English are offered exclusively for Incoming Students.</p> <p>Full study load in English is offered per semester.</p>

General Information																	
Credit System	ECTS (European Credit Transfer System)																
Grading System	Parallel grading system: Swiss grades and ECTS grades Passing grade (4.0) in the Swiss system required to receive ECTS credits <table border="0"> <thead> <tr> <th>Swiss Grade</th> <th>ECTS Grade</th> </tr> </thead> <tbody> <tr> <td>6.0 Excellent</td> <td>A</td> </tr> <tr> <td>5.5 Very good</td> <td>B</td> </tr> <tr> <td>5.0 Good</td> <td>C</td> </tr> <tr> <td>4.5 Fair</td> <td>D</td> </tr> <tr> <td>4.0 Pass</td> <td>E</td> </tr> <tr> <td><4.0 Fail</td> <td>FX Fail: more work required</td> </tr> <tr> <td></td> <td>F Fail: considerable work required</td> </tr> </tbody> </table>	Swiss Grade	ECTS Grade	6.0 Excellent	A	5.5 Very good	B	5.0 Good	C	4.5 Fair	D	4.0 Pass	E	<4.0 Fail	FX Fail: more work required		F Fail: considerable work required
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Study load for full time students per semester	30 ECTS																
Minimum study load for Incoming Students	15 ECTS (incl. German Language Course)																
Maximum study load for Incoming Students	45 ECTS																
German Language Training (Free of charge for Incoming Students)	Intensive Language course during Orientation Week (2 ECTS) German courses during the semester offered at different levels (3 ECTS)																
Transcript of Records	Will be send directly to the home institution about two months after the end of the final exams.																



<p>Housing (only off-campus)</p>   	<p>Option 1: Student residence AXA Camp</p> <p>A number of single, furnished rooms within the student residence AXA Camp in Winterthur are reserved for our Incoming Students. How to reserve one of these room will be communicated during the application process.</p> <p>Further information on room types, rents, location and the students' accommodation organization can be found under</p> <ul style="list-style-type: none"> • WOKO <p>An early application is strongly recommended.</p> <p>Option 2: Private Housing</p> <p>Listings of other accommodations available in Winterthur and Zurich can be found at:</p> <ul style="list-style-type: none"> • www.wgzimmer.ch • www.homegate.ch • www.students.ch <p>Option 3: Subletting or Homestay</p> <p>Some Swiss Outgoing students are interested in subletting their rooms or apartments for the period of their exchange. In addition, sometimes a limited number of rooms offered by host families are available as well. A list of these available rooms will be send to all Incoming Students via email after the application process has been finalized. For further support on this option, please contact Natalie Covos: natalie.covos@zhaw.ch.</p>																								
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<p>Financial Aid</p>	<p>The Swiss Federal Council has decided to give financial aid to all European students as a compensation for the former Erasmus Mobility Grant. The amount of the grant is either CHF 360.- or CHF 420.- per month (1 semester = 5 months) depending on the country of the home institution.</p>																								
<p>Arrival Information</p>	<p>Zurich Airport (Kloten): 15 min by train to Winterthur main station</p> <p>Basel Airport (EuroAirport): 2 hours by bus and train to Winterthur main station</p> <p>Geneva Airport: 3 hours and 30 min by train to Winterthur main station</p> <p>The ZHAW School of Management and Law is only a 5 minute walk from the Winterthur train station.</p>																								
<p>Student Support</p>	<p>Buddy Program:</p> <ul style="list-style-type: none"> • Local student assigned to each Incoming Student • Pick-up from point of arrival (Zurich/Winterthur area) to accommodation <p>International Officer (local student supporting the International Office)</p> <p>Support and Social Events organized by ESN (Erasmus Student Network)</p>																								

Students with Disabilities	<p>SML buildings and selected accommodations are wheelchair accessible.</p> <p>Most city buses are equipped to accommodate wheelchairs.</p> <p>Exam conditions can be modified for certain student learning needs (early notice necessary).</p>
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Visa and Health Insurance

<p>Visa and Residence Permit</p>	<p>Non-EU citizens require a student visa and an early application is essential (immediately after receiving the letter of acceptance).</p> <p>Students from Japan, New Zealand, Malaysia and Singapore must apply for a “<i>Einreisebewilligung</i>” (entry permit) through the SML International Office.</p> <p>All exchange students must apply for a residence permit (“L-Permit”) upon arrival.</p> <p>Proof of financial solvency (CHF 1’750.- per month) is required for both visa and residence permit applications.</p>
<p>Health Insurance</p>	<p>A basic health insurance is mandatory by law in Switzerland.</p> <p>Non-EU residents must buy a Swiss health insurance (currently approx. CHF 100,- per month); any international health insurance obtained in the home country is not sufficient.</p> <p>EU residents with EHIC cards can waive this obligation by presenting a copy (the card needs to be valid for the entire duration of the stay in Switzerland).</p>

